

2024/25 Operational Plan

Audit	Audit Process	Days
ASSURANCE		84
T01/25	Audit Risk Assessment & Operational Planning	5
T02/25	Audit Management & Liaison with Directors	15
T03/25	Liaison with External Auditors and other review bodies	4
T04/25	Audit and Risk Committee	25
T05/25	Board, Operational Committees and Accountable Officer	10
T06/25	Self-Assessment / External Quality Assessment	10
T07/25	Clearance of Prior Year	15
HEALTH & SOCIAL CARE INTEGRATION		60
T08/25	Delivery of Integrated Joint Board internal audit plan	60
CORPORATE GOVERNANCE		159
T09/25	Annual Internal Audit Report & Governance Statement	35
T10/25	Internal Control Evaluation	40
T11/25	Audit Follow-up	40
T12/25	Code of Corporate Governance	10
T13/25	Structures of Assurance	4
T14/25	Risk Management Strategy, Standards and Operations	10
T15/25	Staff and Patient Environment	10
T16/25	Strategic Planning	10
CLINICAL GOVERNANCE		45
T17/25	Adverse Event Management	15
T18/25	Medical Equipment and Devices	15
T19/25	Medicines Management	15

STAFF GOVERNANCE		63
T20/25	Culture and Leadership	15
T21/25	Supplementary staffing	18
T22/25	Management of performance and development (inc Remuneration Committee)	10
T23/25	Management of sickness absence	20
FINANCIAL GOVERNANCE		46
T24/25	Fraud & Probity Arrangements	5
T25/25	Financial Sustainability	10
T26/25	Savings	15
T27/25	Property Transaction Monitoring and Property disposals	6
T28/25	ePayoll maintenance	10
ENDOWMENT FUNDS/PATIENT FUNDS		25
T29/25	Charitable Funds (endowment funds)	25
INFORMATION GOVERNANCE		19
T30/25	eHealth Project Governance and Benefits Realisation.	19
Total Days for 2024/25 Internal Audit Plan		501